



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	The Shillong Law College
• Name of the Head of the institution	Dr. Sharif Uddin
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no	9774124283
• Mobile No:	9774124283
• Registered e-mail ID (Principal)	sharifuddin2005@yahoo.com
• Alternate Email ID	shillonglawcollege@yahoo.com
• Address	Brook Haven Dhankheti
• City/Town	Shillong
• State/UT	Meghalaya
• Pin Code	793001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Private

• Name of the Affiliating University	North Eastern Hill University				
• Name of the IQAC Co-ordinator/Director	Dr. Mrinalini Kharshiing				
• Phone no. (IQAC)	9436700392				
• Alternate phone No.(IQAC)	9774124283				
• Mobile (IQAC)	9436700392				
• IQAC e-mail address	iqacshillonglawcollege@gmail.com				
• Alternate e-mail address (IQAC)	shillonglawcollege@yahoo.com				
3.Website address	http://shillonglawcollege.in				
• Web-link of the AQAR: (Previous Academic Year):	http://shillonglawcollege.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://drive.google.com/file/d/1FOE743mi6khz_5PoSTdvQ0HqkUCc1kbE/view?usp=drive_link				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.19	2022	22/11/2022	22/11/2027
6.Date of Establishment of IQAC			30/07/2018		
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
0	0	0	01/12/2023	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Nil
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Various Legal Awareness Programmes 2. Seminar / Workshops 3. Students Welfare 4. Student Study Tour 5. Various Activities under IQAC	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).	
Plan of Action	Achievements/Outcomes
https://drive.google.com/file/d/10uYIhFmdhXT7hVJV0Jb2gaYuYul1KXF1/view?usp=sharing	https://drive.google.com/file/d/1p05g1Gi6WSYDyI4WqoqLwJAicwNRzY-t/view?usp=sharing
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	24/02/2023
14.Whether institutional data submitted to AISHE	

Year	Date of Submission
2021-2022	17/01/2023
15.Multidisciplinary / interdisciplinary	
The College doesnt not have multidisciplinary or interdisciplinary .	
16.Academic bank of credits (ABC):	
The College have already created the ABC-ID for the current students and the same has been forwarded to the Affiliating University for necessary actions.	
17.Skill development:	
The College at present does not have Skill development in particular.	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
The College does not have Indian Knowledge System .	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
<p>The Shillong Law College focuses mostly on outcome-based education wherein all the teachers and students collaborate and bring about positive outcomes into the institution. The institute has adopted a student-centred learning approach where every student is exposed to flexibility and freedom of learning wherein there is scope for holistic development. The students at the end of their course are expected to achieve their goals. The Outcome based education which is adopted by the institute focuses mostly on a system of curriculum wherein students are required to conduct project work at the end of which they are evaluated and marks for the same are combined along with their external examination.</p>	
<p>The Institute also has a system of outcome-based learning where students are required to go through an internship where they are given a feel of the real court proceedings. At the end of the internship, they are to submit their certificates as well as their court diaries. Apart from that, the students also have clinical papers which forms part of the curriculum such as Drafting, Pleading and Conveyancing where they are required to draft on 30 cases given by the concerned teacher and evaluation for the same is conducted at the end of their course.</p>	
20.Distance education/online education:	
The College does not provide distance education nor online education	

Extended Profile

1. Programme

1.1	80
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Institutional data in prescribed format	View File

1.2	80
Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)	

2. Student

2.1	624
Total number of students during the year:	

File Description	Documents
Institutional data in prescribed format	View File

2.2	60
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
institutional data in prescribed format	View File

2.3	118
Number of outgoing / final year students during the year:	

3. Academic

3.1	18
Number of full-time teachers during the year:	

File Description	Documents
Institutional data in prescribed format	View File

3.2	14
Number of sanctioned posts for the year:	

File Description	Documents
Institutional data in prescribed format	View File

4. Institution

4.1	twelve
Total number of classrooms and seminar halls	
4.2	14200056
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.3	37
Total number of computers on campus for academic purposes	

File Description	Documents
tyretwey4y	View File

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures the effective delivery of curriculum through the session plan prepared by each faculty across the programs, B.A.LL.B and LL.B respectively. It addresses and integrates three key components, such as learning objectives, outcomes, and activities and also includes the assessment plan for students with tentative dates, so as to allow them to work their schedule in conformity with the academic calendar and avoid backlog. This serves as the road map of what students need to learn and how it will be done effectively during class time. It clearly elaborates on reading materials, references, ICT tools and other sources of knowledge that are intimated to the students in the classroom.

File Description	Documents
Upload Additional information	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Head of the Institution shares the Academic Calendar after consultation and approval by the Governing Body of the College. The Sessional/Internal Test of 20 marks for both the B.A.LL. B and LL. B programme is scheduled to be conducted once every semester, both ODD and EVEN semesters. For B.A.LLB, at the beginning of each semester an assignment is allotted by the faculty in charge to the students which carries 10 marks. Based on the assignments, the concerned faculty then conducts a VIVA-VOCE of 10 marks. This is followed by the submission of the marks for further evaluation and moderation by the concerned committee, post which the marks are submitted to North-Eastern Hill University.

Also, the course Drafting, Pleading and Conveyancing is a full-edged internal paper wherein the students are allotted problems to prepare drafts worth 90 marks accordingly and a viva-voce examination is conducted after submission of final drafts worth 10 marks. Along with this, a subject Moot Court is part of the curriculum wherein students of the final semesters are required to submit their internship diary for evaluation and conduction of VIVA respectively.

File Description	Documents
• Link for Additional information	https://drive.google.com/drive/u/2/my-drive https://drive.google.com/drive/u/2/my-drive https://drive.google.com/drive/u/2/my-drive https://drive.google.com/drive/u/2/my-drive https://drive.google.com/drive/u/2/my-drive
• Upload Additional information	View File

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University

B. Any 3 of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric(Data Template)	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

0

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
• Any additional information	No File Uploaded
• University approval for CBCS Programs	No File Uploaded
• Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on or value added courses /Certificate programs are offered within the year

1

File Description	Documents
• Any additional information	No File Uploaded
• Brochure or any other document relating to Add on /Certificate programs	View File
• List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the year

10

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

63

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
Institutional data in prescribed format	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Shillong Law College integrates the following courses, crosscutting issues relevant to Professional Ethics, Gender, Human values, Environment and Sustainability into the curriculum such as Professional Ethics, Human Rights, International Human Rights Law, Human Rights Law and Practice, Constitutional Law I and II, Jurisprudence, Alternate Dispute Resolution, Environmental Law, Women and Criminal Law, Offences against Child and Juvenile Offences and Health Law. Besides regular courses, the College also organises seminars and activities on relevant socio-legal issues cutting across various facets of human values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Average percentage of courses that include experiential learning through Moot Courts, seminar courses, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms/NGOs/Judicial Clerkships etc.,(during the year)

2.5

1.3.2.1 - Number of courses that include experiential learning through project Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms//NGOs/Judicial Clerkships etc.,(during the year)

2

File Description	Documents
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting.	No File Uploaded
• List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View File
Institutional data in prescribed format	View File

1.3.3 - Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)

17

1.3.3.1 - Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,

115

File Description	Documents
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View File
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View File
Institutional data in prescribed format	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
• URL for stakeholder feedback report	https://drive.google.com/drive/u/2/my-drive
Five filled in forms of each category opted by the institution	View File
institutional data in prescribed format	View File

1.4.2 - Feedback processes of the institution may be classified as follows

• Feedback collected and analysed

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Average Enrolment percentage (During the year)

100

2.1.1.1 - Number of students admitted during the year

181

File Description	Documents
Sanctioned student strength as approved by the University	No File Uploaded
Student admission list published	View File
Enrollment Ratio (During the year) based on Data Template (upload the document)	View File

2.1.2 - Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

223

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

160

File Description	Documents
Number of SC, ST and OBC students admitted against the reserved seats	View File
Any other relevant document	View File
Data as per Data template	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

The institution does not have policies in place for different levels of learners to assess the learning levels of the students and organises special Programmes. The Institution aims to begin such policies in the next academic year.

File Description	Documents
Past link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
642	18

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Shillong Law College has two Moot Court Committees, one of which is led by the teacher who convenes the moot court committee. The other is the Student Bar Association Moot Committee, which is led by the students, wherein various student-centric Moot Court Competitions are conducted, and students are allowed to solve problems and enhance litigation strategies through such methodologies.

The Shillong Law College Moot Court committee, led by a teacher, organises various Moot Court competitions, such as intra-class ones. In this competition, we have the Best Team Award, Best Speaker Award and Best Researcher Award.

However, the Student Bar Association Moot Court Committee assists the students in participating in national moot court competitions in different capacities, such as collecting data and other research relating to the case problem assigned for preparing their memorials and arguments.

File Description	Documents
• Upload any additional information	View File
• Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the institution are encouraged to use ICT enabled tools like Microsoft Power Point, Youtube, Google classroom to name a few. Students are invited to join the google classroom platform for ease of communication regarding assessment, research, reference materials and any other information related to their courses which is often led by the faculty in-charge. Teachers often use e-library resources for preparation of classroom lectures and assign homework and project work to students and encourage the students to use the available online academic platforms.

File Description	Documents
• Upload any additional information	View File
• Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://classroom.google.com/c/Mzk4NDg3OTg50Tkz/p/NTI50TMxMjq00Tk5/details

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors assigned to students for academic and other related issues:

16

File Description	Documents
• Circulars pertaining to assigning the mentors to mentees	View File
• Mentor diary and progress made	No File Uploaded
institutional data in prescribed format	View File

2.3.4 - Ratio of students to mentor for academic and other related issues during the year

2.3.4.1 - Number of Student mentors/teaching assistant identified for student to student mentoring

22

File Description	Documents
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	View File
Institutional data in prescribed format (Data Template)	View File

2.4 - Teacher Profile and Quality

2.4.1 - Average percentage of full time teachers against sanctioned posts during the year

100

2.4.2 - Average percentage of full time teachers with Ph. D. / LL.D during the year (consider only highest degree for count)

3

2.4.2.1 - Number of full time teachers with Ph.D./LL.D year-wise during the year

5

File Description	Documents
Phd/LLD Degree certificates of the faculty	View File
Any additional information	No File Uploaded
List of full time teachers with Ph.D./LL.D. and number of full time teachers during the year (Data Template)	View File

2.4.3 - Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

7

2.4.3.1 - Total experience of full-time teachers

125

File Description	Documents
Any additional information	No File Uploaded
Teaching experience as certified by the head of the institution	View File
Institutional data in prescribed format	View File

2.4.4 - Measures taken by the institution for faculty retention

The College provides paid study leave to respective faculty who are pursuing higher studeis such as Ph.D .

File Description	Documents
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

After consultation with the Governing Body, the Head of the Institution shares the Academic Calendar, which they then approve. The Sessional Test of 20 marks for the B.A.L.L.B and L.L.B Programme is conducted once every semester, EVEN in April/May and ODD in

October/November. At the beginning of each semester, an assignment of 10 marks is assigned to the B.A.L.L.B students by the assigned faculty, followed by a 10 mark VIVA. The faculty members are expected to complete all evaluations within the time limit and submit them to the Head of the Institution for verification and moderation. The Head of the Institution then calls for a moderation meeting, after which final marks are submitted to the North-Eastern Hill University through UMS.

However, the course Drafting, Pleading and Conveyancing is a full-fledged internal paper where the students are allotted problems based on which they are required to prepare drafts, and 90 marks are allotted. A 10-mark VIVA examination follows this. In addition, a subject named MOOT COURT is part of the curriculum, where the final semester B.A.LLB students must submit their internship diaries, followed by a VIVA.

File Description	Documents
• Any additional information	View File
• Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Shillong Law College has a well-organized mechanism for the redressal of grievances related to internal examination as per the requirement and jurisdiction of the grievance. After publication of internal examination marks, if any student feels that the marks given to him or her in any paper is not just or finds any error, he or she can write about the same and put in the grievance box. The Grievance Redressal Cell headed by a faculty under the overall supervision of the Principal and Vice Principals, looks after the complaints and a due process is followed.

File Description	Documents
• Any additional information	View File
• Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Shillong Law College in order to ensure feasible course outcomes collaborate jointly with the students and teachers wherein the teachers Orient the students about the respective courses and their outcomes at the beginning of every academic session. Every concerned faculty has to prepare a lesson plan which consist of course objectives and course outcomes and submit the same to the appointed concerned authority for timely review.

File Description	Documents
Upload any additional information	No File Uploaded
Past link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Shillong Law College focuses mostly on outcome-based education wherein all the teachers and students collaborate and bring about positive outcomes into the institution. The institute has adopted a student-centred learning approach where every student is exposed to flexibility and freedom of learning wherein there is scope for holistic development. The students at the end of their course are expected to achieve their goals. The Outcome based education which is adopted by the institute focuses mostly on a system of curriculum wherein students are required to conduct project work at the end of which they are evaluated and marks for the same are combined along with their external examination.

The Institute also has a system of outcome-based learning where students are required to go through an internship where they are given a feel of the real court proceedings. At the end of the internship, they are to submit their certificates as well as their court diaries. Apart from that, the students also have clinical papers which forms part of the curriculum such as Drafting, Pleading and Conveyancing where they are required to draft on 30 cases given by the concerned teacher and evaluation for the same is conducted at the end of their course.

2.6.3 - Average pass percentage of Students during the year

56

2.6.3.1 - Total number of final year students who passed the university examination during the year**63**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information Provide link for the annual report	View File

2.7 - Student Satisfaction Survey**2.7.1 - Online student satisfaction survey regarding teaching learning process****452**

File Description	Documents
• Upload any additional information	No File Uploaded
• Upload database of all currently enrolled students (Data Template)	View File

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****300000**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects / endowments	View File
List of endowments / projects with details of grants (Data Template)	View File

3.1.2 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.2.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during the year (Data Template)	View File

3.1.3 - Funded Seminars/ Conferences /workshops

3.1.3.1 - Total Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the year(Amount in lakhs)

116035

3.2 - Research Publications and Awards

3.2.1 - Percentage of teachers recognized as research guides

1

3.2.1.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.2.2 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information List of research papers by title, author, department, name of journal and year of publication (Data Template)	No File Uploaded
Institutional data in prescribed format	View File

3.2.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

2

3.3 - Extension Activities

3.3.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- For more focused and impactful work, the Shillong Law College NSS Unit observed World No Tobacco Day at two places, one at Don Bosco Square, Laitumukhrah and at Khyndailad Police Bazaar. This programme sensitized the students about the ill effects of tobacco through the medium of self-composed Phawar and songs.
- The IQAC Environment Committee, along with the NSS Unit observed the World Environment Day. Members of Shillong My Passion, Mission LiFE and the Meghalaya State Pollution Control Board attended the programme. The programme sensitised students on the importance of conservation of our environment.
- The NSS Unit of the Shillong Law College, along with the IQAC Cultural Committee also organized the Mera Mati Mera Desh programme to commemorate the 77th Independence Day, wherein the students took the Panch Pran pledge and were sensitized on the importance of their duties as citizens of India.
- The Meghalaya State Legal Services Authority, the Legal Care and Support centre, the NSS Unit and the Equal Opportunity Cell of the Shillong Law College jointly organized and observed the Constitution Day on 25th November, 2023 as well as the day on Elimination of All Forms of Discrimination Against Women.

3.3.1.1 - Number of teachers recognized as research guides

0

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year**3.3.2.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year**

1

File Description	Documents
e- copies of award letters	View File
Any additional information	View File
List of innovation and award details (Data Template)	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/ NCC/Government and non-government bodies other clubs during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc during the year (Data Template)	View File

3.3.4 - Average percentage of students participating in extension activities at 3.4.3. above during

the year

27

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1124

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Average percentage of students who participated in extension activities with Govt. or NGOs etc.,	No File Uploaded
Institutional data in prescribed format	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Any additional information	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/ corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
Institutional data in prescribed format	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The main campus of The Shillong Law College is situated at Dhankheti, Shillong. The Campus was purchased from Shri Birendra Chandra Dutta on 14-02-1969 which comprises of land measuring 40,008 sq. ft. During 2012-14, the building was completely renovated and was inaugurated in 2014. The said building is named as Golden Jubilee Building. Further, it is to be mentioned that the then Government of Assam allotted a plot of land at Bomfyle Road, Shillong-3 in 1966 measuring an area of 1.746 Acre (70604 sq. ft). College has plans to construct Boys' and Girls' Hostels in this plot of land. The Library and Reading Room occupies a plinth area of 4,414 sq. ft. with Books/Publications. Besides the text Books latest AIR and various Law Journals are subscribed on continuous basis. The Library is also fully computerized with KOHA software with Online Public Access Catalogue (OPAC) and Legal Offline Journals, Magazines, Periodicals and News Papers. There Librarian and Assistant Librarian with support staff. The College is able to create adequate infrastructural support for all its academic needs. The policy of the college is to carry out infrastructural developments with an object to satisfy the present as well as future requirements of students and staff.

File Description	Documents
• Upload any additional information	View File
• Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has the following adequate facilities

Students' Common Room

The College provides an area whereby students can have some recreation during their free time. Two rooms are allotted for both Boys' and Girls and facilities were given for Table Tennis ,Carom, Chess, etc.

Sports

During Annual College week celebration different outdoor and indoor games competitions are organised. College also participates in various tournament of the Inter-College organised by the North Eastern Hill University. The College also provides adequate financial support to the students for participating in such Tournaments.

Canteen Facility

Another feature of the College and its Campus is the Canteen Facility. Considering the locality of the campus and inflation, reasonable rates and quality of the food is an important feature of the Canteen. T

Cultural Activities

It includes activities relating to dance, music, drama, singing, mimicry, street plays, etc.. Our students actively organize various event every year and enthusiastically participate in various competitions and get prizes for their talent organized by Students Bar Association of the College

Sick Room

The College provides facilities for caring of students who are not

feeling well during class hours. The sick room is located in the old assam type building

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Geotagged photos of classrooms clearly displaying the ICT Facilities	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Average percentage of expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)

3.30

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7652281

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	View File
Excluding salary during the year(Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library and Reading Room occupies a plinth area of 4,414 sq. ft. with more than 13,000 books and publications. Latest AIR and various Law Journals are subscribed on continuous basis. The Library is also fully computerized with KOHA (2018) version 21.11.11.00 software. The Library is under the supervision of the Vice Principals and is maintained by the Assistant Librarian with support staff.

1. Cataloguing of Books and CDs/DVDs has been created.
2. Online Public Access Catalogue is available for browsing books and other materials available in the library through title, author, subject, call number, etc. OPAC also helps users to search database. The users can check the status of their library account and the availability status of books and other documents in the library. Web OPAC of our library is accessible through library website.
3. Acquisition of Periodicals is automated.
4. Issue/return of library materials is controlled using Bar-code technology.
5. Library has Printer, Scanner and Photocopier Machine. Library premise is covered under Wi-Fi zone.
6. Library has CCTV System to monitor activities for security and safety issue.

File Description	Documents
• Upload any additional information	View File
• Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 360 550 421">File Description</th> <th data-bbox="555 360 1476 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 427 550 521">• Upload any additional information</td> <td data-bbox="555 427 1476 521" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 528 550 698">• Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="555 528 1476 698" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	• Upload any additional information	View File	• Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
• Upload any additional information	View File								
• Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the year(INR in Lakhs)									
2.5									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
652153									
<table border="1"> <thead> <tr> <th data-bbox="86 1090 550 1151">File Description</th> <th data-bbox="555 1090 1476 1151">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1158 550 1218">Any additional information</td> <td data-bbox="555 1158 1476 1218" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1225 550 1395">Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases</td> <td data-bbox="555 1225 1476 1395" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1402 550 1572">• Details of annual expenditure for purchase of books and journals during the year(Data Template as of 4.2.2)</td> <td data-bbox="555 1402 1476 1572" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	View File	• Details of annual expenditure for purchase of books and journals during the year(Data Template as of 4.2.2)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	View File								
• Details of annual expenditure for purchase of books and journals during the year(Data Template as of 4.2.2)	View File								
4.2.4 - Percentage per day usage of library by teachers and students (foot falls and login data for online access)									
54									
4.2.4.1 - Number of teachers and students using library per day over last one year									
27424									

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	View File
Institutional data in prescribed format	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a total of 33 computers, 09 printers and 04 projectors out of which 02 are newly added , 03 laptops in which 01 is newly added and a total of 03 Televisions as Live Notice Board have also been installed.

As IT resources, the institution has upgraded the following:

1. Biometrics Attendance System(01 newly added)
2. Toshiba Pro Surveillance S 300 10 TB Hard Disk.(01 newly added)
3. Sound System(01 newly added)
- 4.
5. Projector Screen and Remote(02 newly added)
6. HDMI Cable 10M(01 newly added)
7. Projector Ceiling Mount(01 newly added)
8. PS-500 TM (PA Wall Speaker)(02 newly added)
9. AWN- 700 UL(PA Micro phone)(02 newly added)
10. FMX106 (Mixture)(01 newly added)
11. DPA 770M (PA Mixture Amplifier) (01 newly added)
12. AWM 630 VG (PA Microphone)(03 newly added)

The IT Facilities in the college are upgraded at a continuous process. Provision is made in the Budget Report and Audited Report for Annual Maintenance Contracts for maintaining the hardware and software facilities in the College.

File Description	Documents
• Upload any additional information	View File
• Paste link for additional information	Nil

4.3.2 - Student – Computer ratio during the academic year

3:1

File Description	Documents
• Upload any additional information	No File Uploaded
• Student – computer ratio	View File
institutional data in prescribed format	View File

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)

• 250 MBPS - 500 MBPS

File Description	Documents
• Upload any additional Information	No File Uploaded
• Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)

3.30

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7652281

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance Policy and Procedure:

1. Principal and Vice Principals regularly inspect the college premises.
2. Teachers, staff member and students may lodge complaint with the authorities for repair or maintenance of college facilities.
3. There are security guards engaged from private agency at the entrance of the college. They monitor the entry and exit of persons and make regular visits throughout the campus.
4. The college is also equipped with a generator in case of power outage.
5. The college also employs Grade IV staffs who are engaged in maintaining cleanliness of the college, equipments, preparations for examinations and logistics.
6. To ensure the proper utilization of library resources, a set of rules has been framed to manage activities of the library.
7. Library Advisory Committee, having representation of Teaching staff and headed by the Principal, is responsible for taking policy decision for collection development, utilization of budget, compliance to BCI/University Rules, amendment to library rules, upgrading of ICT facilities, and other functions of library and e-library and reading room.
8. Classrooms are allotted as per the student strength. Facilities in the class rooms are regularly checked by the teachers. Any deficiency is reported to authorities who take immediate action.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Average percentage of students benefited by scholarship/freeship by the institution, Government and non-government bodies, industries, individuals, philanthropists during the year

39.25

5.1.1.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

252

File Description	Documents
Upload self-attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Scholarship sanction letter Average percentage of students benefited by scholarships and free- ships provided by the institution, Government and non-government agencies (NGOs)during the year(Data Template)	View File

5.1.2 - Capacity building and skills enhancement initiatives taken by the institution include the following 1. Soft skills 2. Language, communication and advocacy skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness about use of technology in legal process

3 of the above

File Description	Documents
Link to Institutional website	www.shillonglawcollege.in (IQAC activities)
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.3 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

430

5.1.3.1 - Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution during the year

430

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counselling during the year(Data Template)	View File

5.1.4 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Institutional data in prescribed format	View File

5.2 - Student Progression

5.2.1 - Average percentage of placement of outgoing students during the year

0

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Name of the student placed	No File Uploaded
Name of the employer	No File Uploaded
Institutional data in prescribed format	View File

5.2.2 - Percentage of Students enrolled with State Bar council

4.5

5.2.2.1 - Number of Students enrolled with State Bar council (data for last completed academic year)

10

5.2.3 - Average percentage of students progressing to higher education during the year

8

5.2.3.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education (Data Template)	View File

5.2.4 - Average percentage of students qualifying in state/national/ international level examinations during the year(eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

0

5.2.4.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year(Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trial advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

6

5.3.1.1 - Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the year (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college is affiliated to North Eastern Hill University, a central University, and as per the guidelines of NEHU and also the State Government, the college forms a Students Bar Council every year. Council has member-representatives from all classes of five-year and three-year law course, girls' representation, students from SC, ST & other categories. Student Council provides a platform to students for co-curricular and extra-curricular activities. The active involvement of the class representatives motivates the students to participate in the programmes undertaken by college or by various institutions in our campus and it ensures maximum participation of students. Each representative can be a member of more than one activity/committee, either academic or administrative or cultural. The student representatives are also at the forefront of organizing the Annual Day programme, cultural events etc. of the college and the Annual College Week celebrations. The student members of Council help to propagate quality policies adopted by the institution among the student and help in projecting the student view point while taking any quality policy decision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during the year

5.3.3.1 - Number of sports and cultural events/competitions youth parliaments organised by the

institution in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year(organised by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Shillong Law College Alumni Association aims to foster interaction amongst the past students, Faculty and the present students. The alumni association provides an open platform for the former students, current students, teachers and non-teaching staff to exchange views on several aspects related to the development of the college. Alumni are reflection of the performance of the college and are like the nerves of any institution. After intensed process for over one year, the Shillong LAW College Alumni Association was formed on the 6th July 2022 through a general meeting in which many imminent Lawyers and Judge, including former Cheif Justice of Meghalaya High Court Mr. S.R. Sen was also present. The first ever executive committee of the Shillong Law College Alumni Association was elected with Mr. S. Chakraborty as President and Mr.S. M. Qureshi as the general secretary. The initiative was taken by Alumni Committee of the College (Mr.T. J. Ahmed as the Convenor) and also the IQAC. The meeting also adopted the constitution of the association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

**5.4.2 - Alumni contribution during the year
(INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the institute

The vision of the Shillong Law College is to providing highest degree of quality legal education within the reach of ONE and ALL" whereas the mission is to impart quality legal education to students and prepare them for Professional Practices of the highest order and extend expert services in the field of professional and legal education, towards that end, and to mould intellectually competent, morally upright and socially committed persons who will live up to the "MOTTO" set forth herein above. The teachers of the Shillong Law College participated and framed various action plans under IQAC sub-committee for different years. Teachers participated and actions taken report were submitted to the IQAC coordinator after every programme. The college encourage student participation in moot court competitions and other competitions that help student in advocacy skills.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/12cfyw9MflMsDrvI8q_QOUQ_pQYlq4TsJ/view?usp=drive_link
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As part of decentralization and participative management, The Shillong Law College has taken the following initiatives;

1. Decentralization of academic management, every academic year, the college through a notification appoints various faculty members as the coordinators, convenors, faculty advisors and students' committees.
2. Involvement of the students through Student Bar Association (SBA) election. The Students Association consists of members elected from amongst the enrolled students of the college through general elections. Other than Student Bar Association members, the students are also involved in the curricular and co-curricular activities by way of becoming members/office bearers of different students committees, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1d0xIuYKOBpVgxf9P0NOGPasrSDX5k4Xk/view?usp=drive_link

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution ensures that importance is given pre-eminence in academic, co-curricular and extracurricular activities. Powers relating to running the college have been delegated to the Conveners/coordinator of the different committee/cell constituted.. All such activities are coordinated by the IQAC. The management is committed in assuring quality service to all its stakeholders that includes students, alumni, employees, and the community. Quality Policy of the College aims to establish Centre of Excellence of Legal Education and Research in Law by way of-Inducting qualified faculty in the field of Law and Social Sciences. Developing human capital by supporting talent, ideas and energies of individuals. Developing excellent teaching-learning process by establishing cohesive bond between students & faculty. Healthy atmosphere with discipline to inculcate competitive mindset. The institutional always strives to improve its quality of programs through feedback mechanism. The College has a perspective plan for the development and the following aspects are taken into account for the development. To become a Centre of Excellence in Law and wishes to march towards that goal in all possible way. To encourage the faculty members for higher education and research.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1DfEHaLX8IiBn7daaNe-BKOY_pLgn6GYb/view?usp=drive_link
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body of the college consist of both internal and external members consisting of Professors from various colleges, stakeholders, Ex-officio members, local Headman of the locality where the college is located. The role of the Governing Body is to ensure the efficient and fair functioning of the college. The Governing Body looks after the overall development of the college, makes rules, framed Code of Conduct, Service Rule, Academic Calendar etc. The Governing Body also look into the promotion of teaching and non-teaching staff. For the year 2023 there were two promotions from the non-teaching staff and two newly appointed staff. The Governing Body gave approval for add on consumer course to the students to promote quality assurance.

The college functions through its administrative, academic committee and the Student Bar Association to implement guidelines and decisions taken by the Government Body.

File Description	Documents
Upload any additional information	No File Uploaded
Link to Organogram of the Institution webpage	www.shillonglawcollege.in
Paste link for additional information	https://drive.google.com/file/d/1ZJ0LZdc-8W2azB-3MJ4A6fUzorW5i7Rl/view?usp=drive_link

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution provides welfare measures for both teaching and non teaching staff,

Teaching Staff-

- The College provides EPF and ESIC (for teachers with gross salary below 21,000)
- For academic progression, faculties are provided financial support to attend conference/ workshops/membership fee of professional bodies publication and other academic activities
- Under The Shillong Law College Employees Welfare Scheme, 2009, an Ex-gratia fund shall be granted to the faculty's next of kin (subjected to the eligibility criteria.)

Non Teaching Staff-

- The College provides EPF and ESIC (for staff with gross salary below 21,000)
- Under The Shillong Law College Employees Welfare Scheme, 2009, an Ex-gratia fund shall be granted to the Faculty's next of kin (subjected to the eligibility criteria.)

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1vhrkpPtb7KPXoBGazcAb3fYOUyepKplH/view?usp=drive_link
Upload any additional information	No File Uploaded

6.3.2 - Average percentage of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the year

9.1

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of the teachers provided with financial support to attend conferences	View File
Institutional data in prescribed format	View File

6.3.3 - Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the year

1

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Average percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year

6

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the institution	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development Programmes during the year(Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**Institutions Performance Appraisal System for teaching and non-teaching staff**

In order to ensure better teaching and learning performance, the College regularly provides Career Advancement Scheme (CAS) form which was adopted by the college as per UGC regulations to all the qualified teachers. A good career plan will streamline channels of work. The form for the year 2022-23 has been submitted and it is under process.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1rWc411QfVlR1yPEV5R2nohND6E3-ErTm/view?usp=drive_link
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

The college conducts the External Audit regularly at the end of every Financial Year where the Income and Expenditure of the college is thoroughly checked and verified by the Auditors, appointed by the office of the Chartered Accountants. After the necessary checking and auditing, final Audit Report is issued.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/liAHCBBe5e-rTtc6AC6ApUqnzcv8KaBte6/view?usp=drive_link
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year(INR in Lakhs)

131566

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year(Data Template)	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

In respect to the institutional strategies for mobilization of funds and the optimal utilization of resources, the annual budget prepared by the college, where the expected income and expenditure is placed. With the approval of the Governing Body of the college, the determined resource allocation as per the balanced budget is prepared.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/lv5g4lrilr5l9snI3MeG6DdUS4-QDtyYO/view?usp=sharing
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Shillong Law College have various committees like the Academic Committee, Environment Committee, Red Cross Committee, Alumni Committee, Women Cell, Sports Committee, Grievances Redressal Committee and Cultural Committee. However the institution has adopted two best practices one is the Academic Committee and the other is the Cultural Committee. The Academic committee conducted workshops, conference, seminars and the Model United Nations (MUN) Conference. Whereas, the Cultural Committee observed a 3 days programme on the Azadi Amrit Ki Mohotsav initiated by the Ministry of Culture, furthermore, the cultural committee organised other programmes like slogan writing competition, awareness program on Emotional Well-being and Stress Management for all the staff of the college, it also observed the 77 Independence Day under Meri Maati Mera Desh.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Lh22rk5HbXH_z_2xOk0qAYZenYFC42jxx/view?usp=drive_link
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews its teaching learning process by adopting feedback system from the students and takes their ideas. The institution, follow up and take action on conferences, seminars, workshops and also encourage students participation in extra-curricular activities. At the beginning of every academic session, the institute conduct a one day student induction programme and enlighten them the career on law. The college also participated in NIRF in the year 2022.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1tFJfuHocINoXQrawPHgj3ptlOMJK0yKR/view?usp=sharing
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting

Any 3 of the above

**of Internal Quality Assurance Cell (IQAC);
Feedback collected, analysed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF Academic and
Administrative Audit
Disability/gender/diversity audit Any other
quality audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1DfEHaLX8IiBn7daaNe-BKQY_pLgn6GYb/view?usp=drive_link
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution(Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the institution for the promotion of gender equity during the year

The Institute have initiated measures for the promotion of gender equity through awareness programmes and sensitization conducted by different IQAC Sub - Committees in the college premises. It has also conducted various activities such as National Girl Child Day, Slogan writing competition which aims in facilitating a cordial and harmonious environment in the college. The institute participated in a One Day awareness programme on Elimination of Violence Against Women under the theme: Unite! Invest to prevent Violence Against Women and Girls.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1MJ9L_VbaOK0vDDCl_PnYAxuafbSkAWRQ/view?usp=sharing
Specific facilities provided for women in terms of: Safety and security, Counselling, Common Rooms, Sanitary Napkin dispenser and incinerator, Day care center for young children, Any other relevant information	https://drive.google.com/file/d/1Nc7RksUs5jRUfECqOpkcISgD7qOKDy0S/view?usp=sharing
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	
<p>The Shillong Law College campus falls under the Municipal Area, hence, the collection of waste is taken care by the Shillong Municipal Board, Government of Meghalaya. Waste is being segregated into degradable and non-degradable waste. A garbage truck from the Shillong Municipal Board collects the garbage every alternate day. The college has initiated measures for ban of Plastic use, No tobacco and no littering. The college campus is an environmental friendly campus.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	Nil
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance	D. Any 1 of the Above

of water bodies and distribution system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File
Institutional data in prescribed format	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

D. Any 1 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
institutional data in prescribed format	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded
institutional data in prescribed format	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment A. Built environment with ramps/lifts for easy access to classrooms. B.Divyangjan -friendly washrooms C.Signage including tactile path, lights, display boards and signposts D.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment E.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Any 3 of the above

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Shillong Law College since its inception has focussed on the importance of inclusive education wherein collective efforts are made so as to ensure that students belonging to diverse backgrounds are admitted. The institute provides equal opportunities as well as equal access to education for all students so that no student is left out because of his or her diverse background. Through various programmes and activities wherein the students are able to showcase their diverse tradition and cultures. This enhances not only the academic progression but also amplifies the overall performance of the Shillong Law College fraternity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://drive.google.com/file/d/1J8LUOUQJjnnEKGC_Ex-i589oJV0uIHw3/view?usp=sharing
Any other relevant information.	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Shillong Law College through its various programmes and activities ensures that all students are exposed to learn the basic human values as enshrined in the Constitution of India. The institute through its various committees such as the NSS, IQAC Sub committees on various aspects such as Equal Opportunity Cell, Environment Committee, Students Counselling Committee, Anti Ragging Committee organises programmes and seminars cutting across various goals and values enshrined in our Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1bMS8PQOoKwf7iMakesHag8tV9AZ9BKof/view?usp=sharing
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year

A. All of the Above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View File
Any other relevant information	No File Uploaded
Institutional data in prescribed format	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Shillong Law College organised and observed various international and national programmes. The college observed the

24th January - National Girl Child Day awards were given to girl child of the adopted village in the field of Sports, Education and Community Services.

14th April - Dr Ambedkar Jayanti, the college organised a debate competition in the institute on the topic "Implementation of Uniform Civil Code will Promote Unity and Integrity"

31st May - World No Tobacco Day, the student composed a song for Anti Tobacco followed by signature campaign and a street awareness programme, an award was received for the same

5th June - World Environment Day, the college observes with an awareness Programme on the topic E-Waste Management.

15th August - Independence Day, the college observed the 77th Independence Day under Meri Maati Mera Desh, honouring our brave hearts, followed by tree plantation.

29th August - National Sports Day to commemorate the birth anniversary of hockey legend Major Dhyan Chand, Students participated in various sports activities.

2nd October- Mahtma Gandhi Jayanti, the college observed Swachhta Hi

Sewa held at the Shillong Law College Campus

26th November - Constitution Day, a seminar was organised

File Description	Documents
Annual report of the celebrations and commemorative events during the year	https://drive.google.com/file/d/15mLq0wf9PYqo7aqflWCwtiwOjXSR4WtW/view?usp=sharing
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Shillong Law College successfully implements two best practices under the leadership of the Governing Body, the Principal, Vice Principals, and the faculty in charge. The institution promotes equality and access to justice through its backbone centre, the Legal Care & Support Centre (Legal Aid Clinic), which is founded on the rights-based principles and values of the Constitution. Its significant aim is to improve the students' clinical skills, which is of utmost importance under the aegis of clinical legal education and also to provide free and competent legal services to the poor and indigent, as shaped by the Legal Services Authorities Act, 1987. Another best practice that the Institution adopts is the capacity to support the community through voluntary services to enhance human values and leadership skills among the students. The Institution performs such services under the umbrella of the National Service Scheme (NSS) under the overall supervision of the Programme Officer, who works tirelessly in motivating, educating, and orienting the students to promote social service as one of the essential professional qualities of a budding lawyer.

File Description	Documents
Best practices in the Institutional web site	www.shillonglawcollege.in IQAC tab
Any other relevant information	https://drive.google.com/file/d/1bAOL1ECnvqw6c2CAz_dyueD6ym8gGDY/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has reached distinctiveness in organising outreach programme not only in the adopted village but also in other parts of Shillong by distributing leaflets. The college hold its first Model United Nation conference with a total of 104 student participated as delegates from different schools and colleges across Shillong. There were four committees that were created they include the United Nation Human Rights Council (UNHCR), The United Nation Environmental Assembly (UNEA), the Social, Cultural and Humanitarian Committee (SOCHUM) and the International Press Corps (IPC). Through this conference the students were able to understand and analyse the role of the United Nation where they were able to discuss relevant issues, debate, deliberate and recommend suggestions on the challenges faced by the 21st century. It may be noted that this conference has helped students in decision making, team work and perseverance.

File Description	Documents
Appropriate web in the Institutional website	https://instagram.com/slcmun_club?igshid=YTQwZjQ0NmI0OA==
Any other relevant information	https://drive.google.com/file/d/1Vp1Oygze7vHGTBs3dq27pq0Uqp6CS7kV/view?usp=sharing